

# LOCUST VALLEY WATER DISTRICT

226 Buckram Road, P.O. Box 531

Locust Valley, New York 11560

Tel(516) 671-1783 Fax(516) 671-1829

## Payment Deferral Request Form

Residential consumers who are experiencing financial hardship during the COVID-19 state of emergency moratorium are entitled to request a deferred payment agreement (DPA) of their water bill(s) without any down payment or incurring any late fees or penalties. Accordingly, at this time, the District is offering residential consumers the opportunity to defer up to four (4) water bills (2<sup>nd</sup> Quarter 2020 to 1<sup>st</sup> Quarter 2021). Please note that no termination or disconnection of a residential service shall be done by the District at any time for non-payment of a water bill, taxes or charges.

### Service Information

Account Number: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Service Location: \_\_\_\_\_

### Contact Information

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

\*E-Mail: \_\_\_\_\_

\*Note: A confirmation letter will be sent via email acknowledging your deferment request.

By my signature below, I attest that due to COVID-19 state of emergency which began March 7, 2020, I have experienced a change in financial circumstances. Thus, I am formally requesting a payment deferral for the following quarters (please check all that apply):

2<sup>nd</sup> Quarter 2020       4<sup>th</sup> Quarter 2020  
 3<sup>rd</sup> Quarter 2020       1<sup>st</sup> Quarter 2021

I also acknowledge that I, as the property owner, will be responsible to pay in full all water bills received during the moratorium period. If, at the conclusion of the deferment period, my accumulated water bills remain unpaid, the outstanding balances will be added to my next scheduled water bill and, where applicable, will be submitted to the Town Board per Section 215, Subdivision 12 of the Town Law of the State of New York and added to my next scheduled tax bill.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

This form can be mailed, faxed, or emailed to:

Locust Valley Water District, Billing Department, P.O. 531, Locust Valley N.Y. 11560

Fax: (516) 671-1829

Email: [donna.lvwd@optonline.net](mailto:donna.lvwd@optonline.net)

### **For Office Use Only**

Entered by \_\_\_\_\_ Date \_\_\_\_\_

Deferment Start Date \_\_\_\_\_ Deferment End Date \_\_\_\_\_

Payment Due Date \_\_\_\_\_

Confirmation of Deferment Sent      Date \_\_\_\_\_